



MANAGEMENT ANSWERS

**LEGAL REQUIREMENTS RE:
RECRUITMENT**

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Candidate Name.....

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Summarise the legal requirement in relation to staff recruitment

RECRUITMENT

Service users are supported and protected by the home's recruitment policy and Practices

The registered person operates a thorough recruitment procedure based on equal opportunities and ensuring the protection of service users.

Two written references are obtained before appointing a member of staff, and any gaps in employment records are explored.

New staff are confirmed in post only following completion of a satisfactory police check, and satisfactory check of the Protection of Children and Vulnerable Adults and NMC registers.

Staff are employed in accordance with the code of conduct and practice set by the GSCC and are given copies of the code.

All staff receive statements of terms and conditions.

The recruitment and selection process for any volunteers involved in the home is thorough and includes police checks.

