



MANAGEMENT ANSWERS

ADVICE AND INFORMATION WHICH
HAS VALIDITY, ACCURACY, CURRENCY,
SUFFICIENCY AND RELEVANCE

Candidate Name.....

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When you are providing advice and information to others why is it important to check the following?

IT'S VALIDITY

Definition of Validity

Of a reason, an objection etc. sound or defensible, well grounded, legally acceptable, not having reached its expiry date

When giving advice and information, a valid comment can be:

' Your written statement is correct but you have used the wrong emphasis and this could be misleading'

The validity for this is that it is a correct statement, but within it are flaws, and this helps the situation by both being positive about the statement, whilst giving weight to the imperfections

IT'S ACCURACY

Definition of Accuracy

Exactness or precision, arising from careful effort, the degree of refinement or specification

The scenario may be 'You were seen on CCTV at 6pm, the CCTV has been checked for reliability and it is found to be working correctly'. There can be no doubt that CCTV is accurate evidence and can be used in court to confirm the whereabouts of individuals in certain places and certain times

IT'S CURRENCY

Definition of Currency

The condition of being current, prevalence, (words and ideas), the time that something is current, belonging to the present time

Currency in this circumstance means between the times and dates that are being discussed, monitored and investigated. Therefore if a complaint is made about a persons behaviour relating to an incident, but the behaviour was as stated but not at the time of the investigation, it was not current and therefore not relevant to that investigation

IT'S SUFFICIENCY

Definition of Sufficiency

Adequate amount of resources, good enough, large enough, powerful enough, adequate

Most people instinctively know when something is enough or not enough, either sufficient or insufficient. A gallon of petrol in a Rolls Royce will not get from Lands End to John O'Groats, that would be an insufficient amount of petrol, but a gallon of petrol in a moped would be sufficient enough to get from Exeter to Taunton.

IT'S RELEVANCE.

Definition of Relevance

Bearing on or having reference to the matter at hand, it's value to the situation discussed/investigated

Relevance is often tested in any debate or argument, and often irrelevant information is brought in to confuse or divert arguments. When a carer is advised about an issue, they may state 'well carer X did the same yesterday'. It may be true or not, but it is not relevant to the issue raised today and the intent was to confuse and introduce issues to divert and minimise the issue. The issue of carer X may be relevant to another issue, but not this one.

