



## TEMPLATE COMPLETION LETTER

Name \_\_\_\_\_

Unit \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_

Dear \_\_\_\_\_,

I have now completed the inspection of your Care Certificate File

I have:

- Seen your name confirming threading of the Workbooks
- Checked the Multiple choice questions
- Read and confirmed your Competence statements and Multiple Choice Questions in this section
- I have also see you at work and discussed issues with you.

As a result, I am happy to confirm that you have met the criteria for the Care Certificate and I am happy to award this. I also enclose the Jet In-Service certificate confirming that you achieved this certification at Meadow Court using the Jet Care Certificate Programme

Congratulations on your success

Yours sincerely

Assessor